

# Middle Rio Grande Development Council Invitation For Bids (IFB) for IT Network Upgrade and Configuration

## **Background:**

The nine-county Middle Rio Grande Region of Texas is a 14,333 square mile area located in Southwest Texas, on the Texas - Mexico border. The region has a total population of 170,315 according to the Texas State Data Center estimates for 2014, with 15 incorporated cities and 22 unincorporated communities. The region encompasses the counties of Dimmit, Edwards, Kinney, La Salle, Maverick, Real, Uvalde, Val Verde and Zavala. Approximately 70% of the population live in incorporated areas; 50% of the total population live in the larger communities of Del Rio, Eagle Pass, and Uvalde.

The Middle Rio Grande Development Council (MRGDC) is an equal opportunity employer and auxiliary aids and services may be made available upon request to individuals with disabilities.

The Middle Rio Grande Development Council (MRGDC) is the fiscal agent for the Workforce Solutions Middle Rio Grande Board. The IFB is being solicited between both organizations, Middle Rio Grande Development Council and the Workforce Solutions Middle Rio Grande Board.

## **Requested Services:**

MRGDC is soliciting bids for the upgrade and configuration of our IT Network Infrastructure based on IT Network Evaluation Assessment Report done by Barcom Enterprises. A copy of the report will be provided upon request. Please note that all bidders are encouraged to visit our network control rooms and do their own network assessment at no cost to MRGDC. Please contact Gabriel Ayala at [Gabriel.Ayala@mrqdc.org](mailto:Gabriel.Ayala@mrqdc.org) to schedule visit.

## **Time Period:**

Upgrade and Configuration to be completed by November 30, 2020.

## **Report Review:**

This phase will answer any questions associated with report. It requires an assessment of each of the 6 locations. It will also include preparation for the delivery date of hardware and software needed to complete task and a completion timeline. Any Equipment with a Unit Acquisition Cost of \$5,000 or more will delay purchase since they will need prior approval from our funding agencies.

### **Installation and configuration of hardware and software:**

This part is the execution of the plan to install and configure hardware and software. IT Network provider will work with MRGDC to have minimal downtime. IT Network provider will complete upgrade and configuration and test Network to make sure it is working optimally.

### **Post Installation and configuration:**

The completion of the final report which outlines all work performed versus the IT Network Evaluation Assessment Report. A plan that outlines suggested upgrades and costs not included in report. These suggestions will be taken into consideration for next fiscal year budget development.

### **Submission Requirements:**

1. Cover letter to include the name(s) of the company or person(s) to provide the requested services which includes contact information.
2. Proposed cost in detail for the requested services.
3. All questions need to be emailed. No calls will be accepted.
4. Bids must be submitted by September 16, 2020 @ 3:00 pm Central Time.
5. Bid awarded by September 30,2020.

Please submit to: Melinda Perez  
Melinda.Perez@mrgdc.org

### **General Terms and Conditions:**

1. MRGDC reserves the right to accept or reject any or all quotes received, to cancel or reissue this IFB in part or in its entirety.
2. MRGDC reserves the right to correct any error(s) or make changes to this solicitation as it deems necessary. The Board will provide notification of such changes to all respondents on the Board's internet web page [www.wfsmrg.org](http://www.wfsmrg.org).
3. MRGDC reserves the right to negotiate the final terms of any and all contracts or agreements with the selected respondent. Any such terms negotiated as a result of this IFB may be renegotiated and/or amended in order to successfully meet the needs of the Council for requested services.
4. MRGDC reserves the right to withdraw or reduce the amount of any award or to cancel any contract resulting from this procurement if adequate funding is not received from the Texas Workforce Commission or any other State of Federal funding sources.

5. Respondents must not attempt to contact members of the Middle Rio Grande Development Council, the chief elected officials of the Middle Rio Grande region, or any grantor agency, including the Texas Workforce Commission, regarding this procurement. Evidence of violation of this condition will be grounds for rejecting the respondent's quote.